

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, AUGUST 2ND, 2016
REGULAR MEETING**

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CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 P.M.

ROLL CALL

The following members were present: Mayor Patterson, Mr. Wenke, Mr. Thornburg, Mr. Nordyke, Mr. Clinice, Mr. Bistodeau

ABSENT: Ms. Gluschke

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Fred Hernandez-Sentinel, Jerry Jennings-110 Quartz Court, Mike Benoit-275 Little Bear Dr., Marilyn Stodola 350 Panorama Dr., Cathy Snow-103 Main Street, Sally Branam-219 Main Street, John Johnston, Jay Printz, Mike Carter, Alan Clark, Jerry Keffer, Chester Schoen, Kathy Reis and Wanda Jennings

APPROVAL OF MINUTES

Mr. Thornburg moved and **Mr. Clinice** seconded to approve the minutes of the July 12th, 2016 regular meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN JULY 2016:

GENERAL FUND CHECKING:	\$	70,835.25
CDOT/TAP CHECKING:	\$	0
CONSERVATION TRUST FUND:	\$	5.63
MUNICIPAL COURT CHECKING:	\$	145.00

EXPENDITURES FOR JULY 2016:

GENERAL FUND CHECKING:	\$	35,514.83
CDOT/TAP CHECKING:	\$	0
TOTAL GENERAL FUND	\$	35,514.83

CONSERVATION TRUST FUND:

BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$	183,992.80
CDOT/TAP CHECKING	\$	315.40
SUMMIT ACCOUNT	\$	364,013.32
MUNICIPAL COURT CHECKING:	\$	4,598.20
CONSERVATION TRUST FUND:	\$	13,739.78
TOTAL C.D's PLUS INTEREST:	\$	679,800.03

Mr. Clinice moved and **Mr. Bistodeau** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Mr. Wenke moved and **Mr. Clinice** seconded to allow and pay all bills. Motion carried.

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OLD BUSINESS

NONE

NEW BUSINESS

- a. Consideration of request to consider a paid position to provide special events and activities for children and adults.**

The Westcliffe Board of Trustees would like for Mr. Benoit to present his presentation to Silver Cliff Board of Trustees and the County to find out if they are agreeable to this idea of his and will then decide if a paid position will work. Mr. Benoit needs to also find out about cost of equipment, grants that are available to him, check with Valley Parks & Recreation, Peggy Lepper and joining forces with Main Street Manager. Mayor Patterson let Mr. Benoit know that the Parks are in place for use. No Motion.

- b. Discuss and review the Custer County Sheriff contract for 2017.**

The Board of Trustees would like to table the Custer County Sheriff Contract for 2017, until next month so they can discuss some issues with Sheriff Byerly on enforces the Ordinances. No Motion.

- c. Consideration of request to approve amending Title 10 Land Use Code.**

The Board would like for Title 10 be brought back to them at the September 6th, 2016 Board of Trustees meeting in Ordinance form. No motion.

- d. Executive session CRS 24-6-402(4)(e), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations.**

ACTION: Mr. Cline moved and Mr. Wenke seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402(4)(e), for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations. Motion carried.

EXECUTIVE SESSION

At 6:58 P.M., the Regular Meeting was recessed. The Executive Session was convened at 7:00 P.M.

REGULAR MEETING

At 7:45 P.M., Mayor Patterson reconvened the regular meeting and announced that the Executive Session had been concluded. She stated that in addition to herself, the participants in the Executive Session were Mr. Cline, Mr. Thornburg, Mr. Wenke, Mr. Bistodeau, Mr. Nordyke, Alan Clark, Mike Carter,

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NEW BUSINESS CONTINUED

Jerry Keffer, Chester Schoen, Jay Printz, Kathy Reis and Wanda Jennings. For the record, Mayor Patterson asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record. No concerns were stated.

ACTION: **Mr. Wenke** moved and **Mr. Bistodeau** seconded to continue to investigate confidential matters. Motion carried.

STAFF & COMMITTEE REPORTS

MAIN STREET MANAGER REPORT

July 2016

Outreach, Meetings and Events

High Altitude Horsepower Car Show – 70 cars registered, 67 cars attending. Children’s area was set up with bounce house, face painting and other activities. The children’s area was hosted by First Baptist Church and overseen by Glen Shock. Music Meadows, Elin Ganschow was offering horseback rides, and there was a vendor area with eight vendor participants. Club America was offering adult beverages. It was determined during the debrief that the show will need a consistent and strong emcee for the event, additional registration forms and judging forms at the check-in table, and more classes and levels will be added for awards. We now have several people who are interested in serving on a committee for next year’s event.

Wet Mountain Western Pilgrimage – Itineraries of the 10 participating organizations are set with the exception of two, for which the details are being worked. The promotion phase is underway with a broad marketing plan. Donors/sponsors are being sought through the crowd funding source specifically designed for organizations, Flipcause. The website is being updated continually as information becomes available. Preliminary discussion for possible balloon and cycling events for coming seasons.

Other Meetings – 21 meetings attended including SCEDD and Wet Mountain Fire Protection District to present the idea of taking on the Ice Fishing Tournament. Tourism and Outdoor Recreation has been awarded a 31,000 grant. As a result, Custer County will be receiving promotion in a 4 county promotional piece for wide distribution.

***It is important to note my reasons for attending the many meetings. As part of my position, it is important that I learn the missions of the organizations, establish working relationships, and discern how CART can best interface to yield tangible results for our commercial district and the community as a whole. CART has now been cosponsoring with the chamber for several events, CC Economic Development has a better understanding about the expectations they must meet when working with the towns and county, the Tourism Board has a committed representative to assist with an OEDIT consultation planning grant attained by CC Economic Development, to improve and promote the trails system both within the towns and county, and with CART approval, the Tourism Board will be approached by MSM about consideration for funding and development of a lifestyles and business district

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advertising campaign. I have come to the realization that we need not have a complete understanding of other organizations and their missions, but it is essential to have the ability to communicate with one another to get the job done.

Advertising and Promotions

Facebook – 12 posts for car show, High Mountain Hay Fever, Farmer’s Market, Silver Cliff Park and ball games, Stampede Rodeo and Jazz in the Sangres Camp, 13,173 reach, 374 likes, 48 shares.

Advertising – 5280 Magazine, AAA Encompass Magazine, and Colorado Country Life magazine for Wet Mountain Western Pilgrimage and letter to the editor about MSM position and the role of CART in the community.

Administrative

- Surveying businesses regarding foot traffic in relation to events during the event season. At the end of the season will quantify results and report findings.
- Working on narrative portion of El Pomar grant application for CART/MSM funding for 2017.
- Working with Cathy Snow on the development and promotion of a Main Street Dollars Gift Certificate program to be used for the volunteer participants of our support services and subsequently at CCD business locations.

a. Report from Project Manager – Alan Clark

Alan requested a walk through with the Board on Rosita Road. Talked about the Period lighting, drainage, Rosita Road Construction. The Project for next spring 2016. We should know at the end of August 2016 if we received the DOLA Grant.

b. Report from Town Clerk – Kathy Reis

Clerk Reis asked the Board to do a Budget workshop next month. Workshop is set for September 14th, 2016 at 1:00P.M.

Rural Philanthropy Days (RPD) is September 28th-30th, 2016.

Christmas Party is set for December 16th, 2016 at the Alpine Lodge.

Celebrate Cities & Towns on September 12th-18th.

There will be an Interview Committee to elect a new Municipal Judge. On that Committee will be: Wanda Jennings, Paul Wenke, Art Nordyke and Brian Clince.

c. Report from Building and Zoning – Mike Carter

Mike talked about the concerns from Westcliffe’s citizens regarding removal of the banners that hang over Main Street and the safety of its people plus the integrity of the buildings. With the high winds and the stress that is placed on the buildings themselves, it would be in the best interest of the town to remove all hardware/wires from the buildings. The alternative is to possibly purchase a couple of flag poles to hold the banners. Will be taking down the old traffic signs that are in the business district and replacing them with better signs that are conducive to the needs of town. There are panhandlers sited in town. The house at 609 Main Street, the owner has two years to either fix it up or raise it. After that two year period the Town has the Authority to raise it.

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d. Report from Streets & Parks – Jerry Keffer

People are still parking downtown over the white lines, there's been no parking tickets given. Aquaphalt is great for the patching in the tennis courts but not for the pot holes on the street. We have been having problems in the parks with a water leak. Repaired and replaced the solenoids. Dead trees on Main Street will be addressed soon. Working a lot on the Bluff. It also was found to have a leak in the lines. Mr. Wenke requested for Jerry to come up with some figures to give him. Mr. Wenke suggested he would donate the Weed and Feed to the Town for Jerry can get rid of the dandelions and other weeds in the Parks.

Mr. Cline moved and **Mr. Wenke** seconded to adjourn.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk