

**BOARD OF TRUSTEES  
TOWN OF WESTCLIFFE  
TUESDAY, MAY 2<sup>ND</sup>, 2017  
REGULAR MEETING**

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**CALL TO ORDER**

Mayor Patterson called the meeting to order at 5:30 PM.

**ROLL CALL**

**The following members were present:** Mayor Patterson, Audrey Gluschke, Art Nordyke, Jim Bistodeau, Paul Wenke, and Rod Thornburg.

**ABSENT:** Mr. Cline

**PLEDGE OF ALLEGIANCE**

Mayor Patterson led the Pledge of Allegiance

**OTHERS PRESENT**

Wayne Ewing-Tribune, Mike Krenbusch-6120 Hermit Road, Jay Printz, Mike Carter, Kathy Reis and Wanda Jennings

**APPROVAL OF MINUTES**

**Ms. Gluschke** moved and **Mr. Wenke** seconded to approve the minutes of the April 10<sup>th</sup> regular meeting. Motion carried.

**TREASURER'S REPORT**

**REVENUE RECEIVED IN APRIL 2017:**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>67,175.15</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$</b>	<b>7.64</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$</b>	<b>27.00</b>

**EXPENDITURES FOR APRIL 2017:**

<b>CDOT/TAP CHECKING:</b>	<b>\$</b>	<b>633.28</b>
<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>26,506.58</b>
<b>TOTAL GENERAL FUND:</b>	<b>\$</b>	<b>27,139.86</b>

**BALANCE IN ALL ACCOUNTS:**

<b>GENERAL FUND CHECKING:</b>	<b>\$</b>	<b>155,719.51</b>
<b>CDOT/TAP CHECKING</b>	<b>\$</b>	<b>6,985.00</b>
<b>SUMMIT ACCOUNT</b>	<b>\$</b>	<b>485,668.08</b>
<b>MUNICIPAL COURT CHECKING:</b>	<b>\$</b>	<b>4,578.00</b>
<b>CONSERVATION TRUST FUND:</b>	<b>\$</b>	<b>17,997.97</b>
<b>TOTAL C.D.'s PLUS INTEREST:</b>	<b>\$</b>	<b>683,181.40</b>

**Mr. Bistodeau** moved and **Ms. Gluschke** seconded to approve the Treasurer's Report. Motion carried.

**APPROVAL OF BILLS**

**Ms. Gluschke** moved and **Mr. Wenke** seconded to allow and pay all bills. Motion carried.

**OLD BUSINESS**

- a. Consideration of approving the revised Management Agreement between the Town of Westcliffe and San Isabel Land Protection Trust for the Bluff.**

**ACTION:** Ms. Gluschke moved and Mr. Wenke seconded to approve the revised Management Agreement between the Town of Westcliffe and San Isabel Land Protection Trust for the Bluff. Motion carried.

**NEW BUSINESS**

- a. First Quarter Sheriff's report.**

Sheriff Byerly gave his quarterly report to the Board.

- b. Consideration of renewing 5 Certificates of Deposit with First Bank of Colorado.**

**ACTION:** Mr. Wenke moved and Mr. Bistodeau seconded to renew the 5 Certificates of Deposit with First Bank of Colorado for twelve (12) months. Motion carried.

- c. Consideration of request to approving gap funding at First State Bank of Colorado for the Construction project.**

The Board requested for this to be placed on July's Agenda.

- d. Review the proposed update of the Master Plan.**

Mike Carter gave the Board an update on the Master Plan regarding the alternate street that needs to be repaired.

A Board member would like to see Broadband here in the town for better reception.

- e. Consideration of applying for a GOCO grant for multiply projects.**

**ACTION:** Mr. Bistodeau moved and Mr. Nordyke seconded for applying for a GOCO grant for multiply projects. Motion carried

- f. Executive Session for the purpose of personnel matters under C.R.S. Section 24-6-402(2)(f).**

**ACTION:** Mr. Wenke moved and Mr. Bistodeau seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402 (2) (f), personnel matters for the purpose reviewing the employee performance reviews. Motion carried.

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**REGULAR MEETING CONTINUED**

Mayor Patterson stated a motion has been made to adjourn into Executive Session by C. R. S. 24-6-402(2)(f) personnel matters for the purpose reviewing the employee performance reviews.

**EXECUTIVE SESSION**

At 7:43 P.M., the Regular Meeting was recessed. The Executive Session was convened at 8:50P.M.

**REGULAR MEETING**

At 8:50 P.M., Mayor Patterson reconvened the regular meeting and announced that the Executive Session had been concluded. She stated that in addition to herself, the participants in the Executive Session were Mayor Patterson, Ms. Gluschke, Mr. Nordyke, Mr. Bistodeau, Mr. Thornburg, Mr. Wenke, Mike Carter, Jay Printz, Kathy Reis and Wanda Jennings. For the record, Mayor Patterson asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

No actions were taken during the Executive Session. Mayor Patterson is asking the employee's to contact CIRSA and let the Board know if they can make the Town Attorney an employee in their eyes.

Mike Carter is to pursue hiring of three (3) additional people for temporary summer only help, to take care of our roads and culvert concerns.

- g. Executive Session for the purpose of receiving legal advice under C.R.S. Section 24-6-402(4)(b).**

**ACTION:** Mr. Bistodeau moved and Mr. Wenke seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402 (4) (b), for the purpose of receiving legal advice. Motion carried.

Mayor Patterson stated a motion has been made to adjourn into Executive Session by C. R. S. 24-6-402(2)(f) for purpose of receiving legal advice.

**EXECUTIVE SESSION**

At 8:58 P.M., the Regular Meeting was recessed. The Executive Session was convened at 9:18 P.M.

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**REGULAR MEETING CONTINUED**

At 9:17 P.M., Mayor Patterson reconvened the regular meeting and announced that the Executive Session had been concluded. She stated that in addition to herself, the participants in the Executive Session were, Mayor Patterson, Mr. Bistodeau, Mr. Nordyke, Ms. Gluschke, Mr. Thornburg, Mike Carter, Jay Printz, Kathy Reis and Wanda Jennings, Mr. Wenke left the meeting. For the record, Mayor Patterson asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

No actions were taken during the Executive Session. Mayor Patterson asked the employee's to pursue the GOCO Grant to replace the Tennis Courts and replace or repair the Pavilion. Also for the employee's to speak with CIRSA to find out if we are going to keep our tennis courts for another season or shut them down.

**STAFF & COMMITTEE REPORTS**

**a. Report from Town Clerk – Kathy Reis**

Clerk Reis told the Board that The Town of Westcliffe has been awarded a grant from COG in the amount of \$5,000.00, which will be used for two (2) of the street period lights. Just the lights themselves.

There will be a public meeting on June 12<sup>th</sup>, 2017 at 5:30PM with Justin Krall to discuss the Deer population. This will most likely be at the Multipurpose Room.

Clerk Reis reported to the Board on the CART and the Summit Meeting with Economic Development and Tourism and the Chamber Boards. Tourism Board will apply for the Branding Grant.

The Board would like Clerk Reis to attend the Quarterly meetings to represent the Town of Westcliffe.

**b. Report from Building and Zoning – Mike Carter**

Mike spoke to The Board regarding selling Town equipment that we don't use anymore, to buy things needed.

Playground needs to be updated, Tennis Courts need repaired.

The Board would like Mike to pursue the GOCO grant for the above mentioned.

**Mr. Bistodeau** moved and **Mr. Nordyke** seconded to adjourn. Motion carried.

**ADJOURN**

Recorded by:  
Wanda Jennings  
Deputy Clerk