

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 6TH, 2016
REGULAR MEETING**

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CALL TO ORDER

Mayor Patterson called the meeting to order a 5:30 P.M.

ROLL CALL

The following members were present: Mayor Patterson, Audrey Gluschke, Paul Wenke, Rod Thornburg, Art Nordyke, Brian Clince, and Jim Bistodeau

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Cathy Snow-Westcliffe, Angela Arterburn-Westcliffe, Marilyn Stodola-350 Panorama Westcliffe, Fred Hernandez-Silver Cliff (Sentinel), Wayne Ewing-Westcliffe (Tribune), Pat Kerns-6130 CR 358, George Koons-531 Wrangler Road, Kate Spinelli-PO Box 124 Westcliffe, Sheriff Shannon Byerly-702 Rosita Ave. Westcliffe, Kit Shy-Westcliffe, Jay Printz, Mike Carter, Alan Clark, Jerry Keffer, Chester Schoen, Kathy Reis and Wanda Jennings

APPROVAL OF MINUTES

Mr. Clince moved and **Mr. Wenke** seconded to approve the minutes of the August 2nd, 2016 regular meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN AUGUST 2016

GENERAL FUND CHECKING:	\$ 49,833.06
CONSERVATION TRUST FUND:	\$ 5.82
MUNICIPAL COURT CHECKING:	\$ 225.00

EXPENDITURES FOR AUGUST 2016

GENERAL FUND CHECKING:	\$ 39,414.09
CDOT/TAP CHECKING:	\$ 0
TOTAL GENERAL FUND	\$ 39,414.09
<u>CONSERVATION TRUST FUND:</u>	\$ 5.82

BALANCE IN ALL ACCOUNTS

GENERAL FUND CHECKING:	\$ 135,824.82
CDOT/TAP CHECKING	\$ 3,353.00
SUMMIT ACCOUNT	\$ 439,170.55
MUNICIPAL COURT CHECKING:	\$ 4,823.20
CONSERVATION TRUST FUND:	\$ 13,745.60
TOTAL C.D's PLUS INTEREST:	\$ 680,497.27

Ms. Gluschke moved and **Mr. Clince** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Mr. Clince moved and **Ms. Gluschke** seconded to allow and pay all bills. Motion carried.

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OLD BUSINESS

a. Debriefing on the Beanstalk Festival.

The Bean Stalk Festival was not very well attended as hoped. There were no tickets issued, people were friendly. There were noise complaints, businesses in town didn't see much increase in their revenue. It was business as usual. The Bean Stalk has no plans to return to Westcliffe.

b. Discuss Sheriff Contract.

After much discussion and one change the Board of Trustees agreed to sign Sheriff's Contract for 2017

NEW BUSINESS

a. Consideration of request to approve a Street Closure application for the Arts Hullabaloo Parade October 1st Angela Arterburn.

ACTION: Mr. Clince moved and Ms. Gluschke seconded the approval for the Arts Hullabaloo Parade October 1st, 2016. Motion carried.

b. Consideration of request to approve the 2016 Bluff budget expenses-Ben Lenth.

ACTION: Mr. Wenke moved and Mr. Clince seconded the approval for the 2016 Bluff budget expenses. Motion carried.

c. Consideration of request to assist with financing for the Hermit Rd. bridge project-Kit Shy.

Commissioner Shy requested \$5,000-10,000 for paving Hermit Road Bridge for next year. Most likely earlier spring 2017. This project will also widen the road for bicycles use. Board of Trustee's will discuss at budget workshop.

d. Consideration of request to approve Ordinance NO. 13-2016 amending Title 10 Land Use Cond.

ACTION: Mr. Clince moved and Mr. Wenke seconded the approval of Ordinance NO. 13-2016 amending Title 10 Land Use Code. Motion carried.

e. Consideration of improving drainage at the east entrance of Lea Haven Trailer Park.

There was no motion. The street crew will clean ditches out and start on culverts. After being done that should improve the drainage issue.

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NEW BUSINESS CONTINUED

f. Consideration of installing two poles on Main Street for over the street banners.

Mike will look at the options we have for placing the banners up. No motion.

g. Review the Municipal Judge Request for Proposal.

ACTION: Mr. Wenke moved and Ms. Gluschke seconded the approval of the request for Municipal Judge Request Proposal. Motion carried.

h. Consideration of request to replace the furnace in the Town Hall.

Mike Carter will obtain up to 3 more bids on replacing the furnace in the Town Hall. Not to exceed \$5,893.22

ACTION: Mr. Wenke moved and Mr. Bistodeau seconded the approval to replace the furnace in the Town Hall. Motion carried.

i. Consideration of request to approve the 2017 contract with Fremont County Humane Society.

This request was denied due to the fact, Westcliffe does not take any dogs or animals down to Fremont County Humane Society. The animals are given back to the owners. If the County and Silver Cliff would consider to split the cost with Westcliffe 3 ways, each paying \$231.00 a year. That would be a total of \$693.00 which is what the contract with FCHS says to pay. That would be doable.

j. Discuss street maintenance.

Mr. Wenke would like to see Shadow Ridge Subdivision fixed with this crack seal before the cracks get any worse. Pot holes are another issue in the town. Mr. Wenke will give a discount on materials so Jerry & Chester can continue to fix the pot holes.

Mayor Patterson feels the weather has to be a certain way in order to do any of this work. She suggested subcontracting some work out to relieve the Town's Maintenance crew so they can continue to take care of Parks, etc The Board would like something done this year.

Jerry will do some research on fixing the cracks, possibly using a crack seal machine, in the streets that are corroding over time.

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NEW BUSINESS CONTINUED

EXECUTIVE SESSION

Executive session CRS 24-6-402(4)(e), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations.

ACTION: Mr. Clince moved and **Mr. Wenke** seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402(4)(e), for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations.

At 7:25 P.M., the Regular Meeting was recessed. The Executive Session was convened at 7:30 PM.

At 8:25P.M., Mayor Patterson reconvened the regular meeting and announced that the Executive Session had been concluded. She stated that in addition to herself, the participants in the Executive Session were Mr. Clince, Mr. Thornburg, Mr. Wenke, Alan Clark, Mike Carter, Jerry Keffer, Chester Schoen, Jay Printz, Kathy Reis and Wanda Jennings. For the record, Mayor Patterson asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

ACTION: Ms. Gluschke moved and **Mr. Bistodeau** seconded to continue to investigate confidential matters.
Motion carried.

STAFF & COMMITTEE REPORTS

a. Main Street Manager Report

Was able to have a phone conversation with DOLA regarding a Consultant for CART at DOLA's expense beginning in October.

b. Report from Town Clerk – Kathy Reis

Theater – Clerk Reis overpaid 2016 donation by \$2,000, should have only received \$1,000. The theater has refunded the town. I have created a tear off that will have the Town Seal stamped on it to prevent this from happening again.

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STAFF & COMMITTEE REPORTS CONTINUED

Donation request – Charles Bogle asked if Custer County Economic Development Corp. can submit a late request for funds. Clerk Reis reported it was advertised twice in the Tribune (July 21st – Aug. 4th) Sentinel (July 22 and 29th). The Board of Trustee’s denied the request.

CIRSA Preliminary quote- Clerk Reis reported that 2017- \$7,123 (returned by Sept. 30) 2016 - \$6,344.26 – approx. 12.5% increase.

Liquor Permits/renewals –It was reported that June to date: Westcliffe Wine Mine, Antler Liquor. Chappy’s will be approved after the sheriff’s report has been submitted.

Liquor class – It was reported that September 14th Pueblo – no cost to for the seminar. It is an update on new laws provided by the State on HB16-1439 – New Lodging & Entertainment Liquor license.

Budget workshop-The workshop for September was canceled. We can reschedule one at the October meeting.

c. Report from Streets & Parks – Jerry Keffer

Sheriff’s office would like for Town of Westcliffe to stripe the white lines on 2nd block on Main Street for parking; with signs alerting people that they can’t park in that space, for reasons as Vehicle is too long, or to wide. There is a parking lot that isn’t being used across from All Aboard Westcliffe on Rosita Ave. Jerry & Chester has put up the signs directing people to 69N & 69S.

Ms. Gluschke moved and **Mr. Cline** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk