

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, OCTOBER 3RD, 2017
REGULAR MEETING**

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CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Patterson, Audrey Gluschke, Jim Bistodeau, Rod Thornburg

ABSENT: Art Nordyke, Paul Wenke

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

David Tonsing-Fire Department, Bess Cole-202 S. 4th Street-WC, Sam Frostman-1280 Matterhorn Circle, North-WC, Jay Printz, Mike Carter, Kathy Reis and Wanda Jennings.

APPROVAL OF MINUTES

Ms. Gluschke moved and **Mr. Bistodeau** seconded to approve the minutes of the September 5th, 2017 regular meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN SEPTEMBER 2017

GENERAL FUND CHECKING:	\$	48,427.38
CONSERVATION TRUST FUND:	\$	8.24
MUNICIPAL COURT CHECKING:	\$	0.00
TAP/CDOT	\$	110,493.06

EXPENDITURES FOR SEPTEMBER 2017

GENERAL FUND CHECKING:	\$	54,769.19
CDOT/TAP CHECKING:	\$	238,877.57
TOTAL GENERAL FUND	\$	293,646.76

CONSERVATION TRUST FUND:

BALANCE IN ALL ACCOUNTS

GENERAL FUND CHECKING	\$	96,285.63
CDOT/TAP CHECKING	\$	47,439.78
SUMMIT ACCOUNT	\$	367,256.24
MUNICIPAL COURT CHECKING:	\$	4,303.00
CONSERVATION TRUST FUND:	\$	19,415.54
TOTAL C.D's PLUS INTEREST:	\$	499,932.66

Ms. Gluschke moved and **Mr. Bistodeau** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Ms. Gluschke moved and **Mr. Bistodeau** seconded to allow and pay all bills. Motion carried.

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OLD BUSINESS

- a. Consideration of setting a time line for closing Mineral Road in Shadow Ridge Road at C.R. 233.**

Discussion was held among The Board regarding the closing of C.R. 233. When the building starts for the storage units, than a gate which opens with a key, will go up blocking anyone from going though to access the units. The owner put in the contact that if anyone uses Mineral Road to access entrance into Shadow Ridge Subdivision will be a breach of contract The Fire Department will have access to the gate for emergency purposes. It will be left up to Mike Carter to determine will that will be.

ACTION: **Mr. Thornburg** moved and **Ms. Gluschke** seconded to close East Bound Mineral Road when work starts on the storage units. Motion carried.

ADDITONAL ITEM

Mayor Patterson requested Chief Tonsing from the Fire Department to speak regarding the strips even though it wasn't on the agenda. Chief Tonsing spoke of the need to place speed bumps down on North 4th Street in front of the Fire Department to slow people down. The strips will be set down in the spring. The Fire Department will provide them and the Town will provide the necessary signage for and around the Fire Department alerting people of the strips and the speed limit.

NEW BUSINESS

- a. First Quarter Sheriff's report.**

Tabled until November 7th, 2017 meeting.

- b. Presentation of the 2018 Proposed Budget (No discussion/No decisions).**

Clerk Reis presented The Board of Trustees with their Proposed 2018 Budget Book to look over.

- c. Schedule a budget workshop.**

The Board scheduled the workshop for November 3rd at 9:00am

- d. Schedule a special meeting.**

The Board scheduled a special meeting for November 3rd at 9:00am to welcome Bess Cole to The Board of Trustees to replace Brian Clince, the workshop will follow.

- e. Consideration of request to approve a Certificate of Deposits at First State Bank of Colorado.**

ACTION: **Mr. Thornburg** moved and **Ms. Gluschke** seconded to **disapprove** a Certificate of Deposits at First State Bank of Colorado, but will roll over into the Summit Account. Motion carried.

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NEW BUSINESS CONTINUED

- f. Consideration of request to approve Ordinance NO.10, reinstating the Municipal Election code.**

ACTION: Ms. Gluschke moved and Mr. Thornburg seconded to approve the Ordinance NO. 10, by restating the Municipal Election Code. Motion carried.

- g. Update on the Round Mountain's proposed waste water system.**

Tabled until November 7th, 2017

STAFF & COMMITTEE REPORTS

- a. Report from Town Clerk – Kathy Reis**

Clerk Reis reported to the board that Cathy Snow donated two (2) turf sheds to the town and that Langston Concrete moved both of them for a cost of \$1,000.00. They will be used for supplies and storage.

Tom Garcia will be here to talk about the placement of the signs that will be in the commercial district. The signs should be placed in a few weeks.

- b. Report from Building and Zoning – Mike Carter**

It was suggested by one Board member to take out add in the Newspaper to say a “Thank You” to Langston Concrete for a job well done. A Thank you letter will be composed by Clerk Reis and signed by The Board to say “Thank you” to the people at CDOT that was instrumental in helping the staff with the project.

Mr. Carter reported on the project. Langston concrete is finished with the project on Main and Rosita. Langston Concrete replaced the pan on the corner of 7th and 6th street by the Court House which alerted CDOT that the sidewalk in front of The Court House is in need of repairs. The Town has until spring/summer 2018 to replace the sidewalk and make it ADA compatible in front of the Court House per CDOT.

The period lights on Main Street should be completed before Thanksgiving 2017.

Mr. Bill Gillette has put together a video of the whole project from start to finish.

Mr. Carter asked The Board to take out of Street Maintenance budget \$10,000 of \$20,000 to start working on the Alleys with recycled crushed asphalt that will be laid down, this should fix the problem with the pot holes. Langston Concrete will do the work. Mr. Carter will decide which alleys to do first and will continue repairing until the \$10,000 is used.

One of the Board members was concerned about the Neon and flashing signs in the window of the stores that are on all the time. There is an Ordinance 10-4-1(B)(4) for the signage. Planning Commission will discuss the sign issue at their next meeting on October 9th, 2017.

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EXECUTIVE SESSION

- h. Executive Session C.R.S. Section 24-6-402(2)(f) for personnel matters and C.R.S. Section 24-6-402(4)(b) to receive legal advice.**

ACTION: Ms. Gluschke moved and Mr. Thornburg seconded to adjourn regular session and move into Executive Session C.R.S. Section 24-6-402(2)(f) for personnel matters and C.R.S. Section 24-6-402(4)(b) to receive legal advice for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations. Motion carried.

Mayor Patterson stated a motion has been made to adjourn into Executive Session by C. R. S. 24-6-402(2)(f) and C.R.S. 24-6-402(4)(b) for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations.

EXECUTIVE SESSION

At 6:36 P.M., the Regular Meeting was recessed. The Executive Session was convened at 8:03PM.

REGULAR MEETING

At 8:08 P.M., Mayor Patterson reconvened the regular meeting and announced that the Executive Session had been concluded. She stated that in addition to herself, the participants in the Executive Session were Ms. Gluschke, Mr. Thornburg, Mr. Bistodeau, Mike Carter, Jay Printz, Kathy Reis, and Wanda Jennings. For the record, Mayor Patterson asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

No actions were taken during the Executive Session.

Mr. Thornburg stated that Langston Concrete did some work for him and he paid Langston with a personal check. No favors were performed.

Ms. Gluschke stated that Langston Concrete did some work for her outside of work hours and he was paid in full. No favors were performed.

Mr. Thornburg moved and Mr. Bistodeau seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk