

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 5th, 2017
REGULAR MEETING**

-Page 1 -

CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Patterson, Audrey Gluschke, Art Nordyke, Jim Bistodeau, Paul Wenke and Rod Thornburg.

ABSENT: NONE

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Cindy Howard-710 Rosita Ave, Tony & Gsme DeLange- 1st Street, Silver Cliff, Shannon Byerly-702 Rosita Ave., Mike Kienbusch-6120 Hermit Road, Sentinel, Jerry Keffer, Jay Printz, Mike Carter, Kathy Reis and Wanda Jennings

APPROVAL OF MINUTES

Mr. Wenke moved and **Mr. Bistodeau** seconded to approve the minutes of the August 1st, 2017 regular meeting. **Ms. Gluschke** moved and **Mr. Bistodeau** seconded to approve the minutes of the August 3rd and August 17th, 2017 Special Meetings. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN AUGUST 2017:

GENERAL FUND CHECKING:	\$	81,196.24
CONSERVATION TRUST FUND:	\$	7.97
MUNICIPAL COURT CHECKING:	\$	25.00

EXPENDITURES FOR AUGUST 2017:

GENERAL FUND CHECKING:	\$	330,521.98
CDOT/TAP CHECKING:	\$	138,116.33
TOTAL GENERAL FUND	\$	292,405.65

CONSERVATION TRUST FUND:

BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$	274,280.90
CDOT/TAP CHECKING	\$	166,865.73
SUMMIT ACCOUNT	\$	242,153.41
MUNICIPAL COURT CHECKING:	\$	4,303.00
CONSERVATION TRUST FUND:	\$	19,407.30
TOTAL C.D's PLUS INTEREST:	\$	499,371.86

APPROVAL OF TREASURER'S REPORT

Ms. Gluschke moved and **Mr. Wenke** seconded to approve the Treasurer's Report. Motion carried.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 5th, 2017
REGULAR MEETING**

-Page 2 -

APPROVAL OF BILLS

Ms. Gluschke moved and **Mr. Bistodeau** seconded to allow and pay all bills. Motion carried.

OLD BUSINESS

- a. Discuss chain/franchise stores.

This discussion was tabled. Jay will bring information to The Board next month.

NEW BUSINESS

- a. **Second Quarter Sheriff's report.**

Sheriff Byerly presented to The Board his 2nd Quarterly report.

Discussion was held regarding closing the streets half an hour before the Parades. The White lines on the 200 block of Main Street are for vehicles that fit into that space. Tickets will be issued if your truck/car is over the back white line. If you park in the handicap spaces and you're not handicap you will be ticketed.

- b. **Discuss and review the 2018 Custer County Sheriff Contract.**

The 2018 Custer County Sheriff Contract will remain the same as this year.

The Mayor asked Sheriff Byerly if there was anything his department needed but was budget restraint. The Sheriff's Department is requesting two (2) speed limit signs with solar powered radar. The signs are about \$2,300.00 a piece. This will be discussed at budget. Clerk Reis will check into DOLA for grants.

The Custer County Sheriff Contract will be placed on the October Agenda.

- c. **Consideration of request to install traffic slowing devices on 4th by the Fire Department-John Decker.**

This is tabled-no one was here to present.

- d. **Consideration of request to approve Resolution 6-2017 adopting the 2017 Emergency Operations Plan for Custer County-Cindy Howard.**

ACTION: **Mr. Wenke** moved and **Mr. Nordyke** seconded to approve the request for Resolution 6-2017 adopting the 2017 Emergency Operations Plan for Custer County. Motion carried.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 5th, 2017
REGULAR MEETING**

-Page 3 –

NEW BUSINESS CONTINUED

- e. Consideration of request to approve the 2018 Fremont County Humane Society agreement between the town of Westcliffe, Silver Cliff and Custer County.**

ACTION: Ms. Gluschke moved and Mr. Wenke seconded to request to approve the 2018 Fremont County Humane Society agreement between the town of Westcliffe, Silver Cliff and Custer County. Motion carried.

- f. Consideration of request to approve removing the Deed restriction on All Aboard Westcliffe's caboose-Jim Bistodeau.**

Mr. Bistodeau stepped down as Trustee to speak to The Board of Trustees as the President of All Aboard Westcliffe. The Board was concerned that in the future the Caboose would be used for profit when in the contract it is for non-profit use. After a lengthy discussion regarding the Caboose, it was decided by The Board to table this issue and leave as is.

- g. Consideration of request to approve the 2018 CEBT renewal.**

It was agreed to keep the three (3) plans for the staff health insurance next year, which is the same as this year, PPO4, PPO6, PPO7.

- h. Consideration of request to approve purchasing security cameras for the Bluff area.**

It was discussed at length and decided that the staff would get some information on the security cameras and speak with people who would know what kind of equipment was needed and the purposes we need them for. Mr. Wenke will set this up.

- i. Appoint Planning Commission member.**

Leslie Parks was appointed Planning Commission member

ACTION: Mr. Thornburg moved and Mr. Nordyke seconded to appoint a Planning Commission member. Motion carried.

- j. Consideration of request to restrict business from having sellable merchandise in the public right of way in the Core Commercial District.**

This was a discussion regarding Transient Merchant setting up on Main Street, selling and taking away from the Permanent Merchant's. The sidewalks are Town Right Away and therefore will not be allowed for Transient Merchant's to set up or sell and this will extend from Main Street down to Rosita on Second Street.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 5th, 2017
REGULAR MEETING**

-Page 4 –

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk – Kathy Reis

CML district #13 dinner is going to be at The Abby on October 4th. It will be \$20.00.

CART will host two (2) tables at the Valley Strong Dinner. The Board will not be hosting a table this year, but will be there.

Clerk Reis spoke to The Board of a sample budget that has a General Fund, Capital Improvement Fund and Conservation Trust fund. This is for the consideration of creating a Capital Improvements Fund that would simplify the town's budget. The auditor recommended the change. This will be by resolution. Auditor will help. The Board likes this.

b. Report from Building and Zoning – Mike Carter

The Rosita project is going well and less than three (3) weeks to completion. Rosita is scheduled to be paved on Friday. The water problem was a problem before the project started. There is a commitment from Langston that no one will be going home tonight until the water is back on. They've brought lights if needed. Round Mountain Water is paying Langston Concrete for fixing the water problem not the town.

It was asked if the holes in the streets would be patched before winter sets in. Mike said the asphalt will be brought up Friday and Monday to pave Rosita and the holes that need to be filled will be done with some of that asphalt.

c. Report from Attorney- Jay Printz

Attorney Printz told The Board that the Board of County Commissioners approved the use of Storage Units behind Shadow Ridge Subdivision provided that the lease specifically states what route the person can take which is the two (2) County Roads around Shadow Ridge, a person would be in violation of the their lease of any of the storage units if they enter into Shadow Ridge its self.

Mayor Patterson requested this be placed on the Agenda next month to decide when to close the street into Shadow Ridge from CR 243.

Bob Senderhauf is on the Agenda for next month to discuss the covenants of Adams Subdivision.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, SEPTEMBER 5th, 2017
REGULAR MEETING**

- Page 5-

- k. Executive Session for the purpose of receiving legal advice under C.R.S. Section 24-6-402(4) (b)**

ACTION: Mr. Wenke moved and Mr. Bistodeau seconded to adjourn regular session and move into executive session allowed by C.R.S. 24-6-402(4) (b), for purpose of receiving legal advice under, C.R.S. 24-6-402(4) (b), Motion carried.

Mayor Patterson stated a motion has been made to adjourn into Executive Session by C.R.S. 24-6-402 (4) (b) for purpose of receiving legal advice under. C.R.S. 24-6-402(4) (b). Motion carried.

EXECUTIVE SESSION

At 7:54 P.M., the Regular Meeting was recessed. The Executive Session was convened at 8:52 PM.

REGULAR MEETING

At 8:52 P.M., Mayor Patterson reconvened the regular meeting and announced that the Executive Session had been concluded. She stated that in addition to herself, the participants in the Executive Session were Mr. Thornburg, Mr. Wenke, Ms. Gluschke, Jim Bistodeau, Art Nordyke, Mike Carter, Jay Printz, Kathy Reis, and Wanda Jennings. For the record, Mayor Patterson asked that if any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record.

Attorney Printz attest that the discussion was kept on task, no decisions were made and the purpose of the Executive Session was for Attorney advice.

Mr. Bistodeau moved and **Mr. Nordyke** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk