

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
REGULAR MEETING
TUESDAY, February 2, 2016
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CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 p.m.

ROLL CALL

PRESENT: Mayor Patteron, Mr. Johnston, Ms. Gluschke, Mr. Wenke, Mr. Thornburg, Mr. Clince and Mr. Nordyke

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Janet Smith 353 Mission Drive, Marilyn Stodola 350 Panorama Drive, Jim Bistodeau 803 Hermit Road, Wayne Ewing 109 S. Adams Blvd # 205, Jim Bradburn Cotopax 1, Glen Livingood- Black Hills Energy, Sheriff Shannon Byerly, Jay Printz; Mike Cater, Jerry Keffer, Dalton Bowman, Kathy Reis and Wanda Jennings

APPROVAL OF MINUTES

Mr. Johnston moved and **Mr. Clince** seconded the motion to approve the minutes of the January 5, 2016 Regular Meeting. Motion carried.

Mr. Clince moved and **Ms. Gluschke** seconded to approve the minutes of the January 22, 2016 Special Meeting. Motion carried.

TREASURER'S REPORT

REVENUES RECEIVED IN JANUARY 2016:

GENERAL FUND CHECKING:	\$	29,326.49
CONSERVATION TRUST FUND:	\$	4.32
MUNICIPAL COURT CHECKING:	\$	65.00

EXPENDITURES FOR JANUARY 2016:

GENERAL FUND:	\$	37,228.96
CDOT/TAP:	\$	12,501.00
TOTAL GENERAL FUND	\$	49,729.96

CONSERVATION TRUST FUND:	\$	0.00
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BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$	112,387.52
CDOT/TAP:		13,501.00
SUMMIT ACCOUNT	\$	363,109.57
MUNICIPAL COURT CHECKING:	\$	4,557.66
CONSERVATION TRUST FUND:	\$	10,200.60
TOTAL C.D's PLUS INTEREST:	\$	677,832.46

Mr. Johnston moved and **Mr. Clince** seconded to approve the Treasurer's Report. Motion carried.

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APPROVAL OF BILLS

Ms. Gluschke moved and **Mr. Nordyke** seconded the motion to allow and pay all bills. Motion carried.

OLD BUSINESS

NONE

NEW BUSINESS

- a. Designate the Town Hall bulletin board as the official posting place for public notices.

ACTION: **Mr. Cline** moved and **Ms. Gluschke** seconded to designate the Town Hall bulletin board as the official posting place for public notices. Motion carried

- b. **Draw by lot to determine the order of candidates for the April election.**

- 1) Brian P. Cline
- 2) Wayne A. Ewing
- 3) Arthur Lee Nordyke
- 4) Janet Smith
- 5) Audrey Gluschke
- 6) Jim Bistodeau

- c. **2015 4th qtr. Sheriff's Report.**

Sheriff Byerly gave his reports on the happenings of the Community of

Westcliffe. There has been graffiti problems involving a few youths. There is a mentorship program for the youths to do community service.

Ongoing investigation: There has been 6 burglary's, in the County, all juvenile related, all Marijuana related. Break-in's, into Residential homes looking to steel Marijuana.

- d. **Presentation on LED lights - Black Hills Energy.**

Need to replace all Period Light Bulbs up and down Main Street with K-3000 bulbs. It will create a softer, warmer lighting. The color of lighting will be consistent throughout Main Street. The board is waiting to hear from Black Hills Energy on the cost of the bulbs.

NEW BUSINESS CONTINUED

e. Consideration of request to approve a lease agreement between the Town of Westcliffe and San Isabel Land Protection Trust.

The board would like a copy of the lease agreement to review at the March 1, 2016 meeting.

ACTION: Mr. Clince moved and Mr. Nordyke seconded to table the lease agreement between the Town of Westcliffe and San Isabel Land Protection Trust..
Motion carried

f. Report by the Main Street Manager.

Ice Fishing Tournament was a big success! Marilyn moved into her new office on Third Street, Suite B.

February Projects:

- Celebrate the Moonlight in the Mountains
- Meeting with music contacts for feasibility of hosting an amateur Musician weekend
- Cohost with the Chamber, offer the first in series of John Schallert Destination University educational video series, inviting all businesses to attend

g. Review the snow removal policy.

The office of the Town of Westcliffe will send a letter and or call businesses and homes on Main Street for the removal of snow on the sidewalks. If after receiving the letter or a call and the sidewalks are still not attended to after 24 hours than the Sheriff's department will issue citations.

Main Street and all other streets need to be cleared of all and any vehicles off the streets if possible so the snow removal trucks can come by and plow the street without interruptions.

There is a snow removal priorities in place. If you would like to know these priorities you can go to our website: townofwestcliffe.com.

h. Discuss parking in the business district.

It was brought to the attention of the board that the town would lose 3 spaces if the parking in the business district decides to go with parallel parking on both sides of the street. Therefore the parking will remain as is (angled) with the understanding that if a

vehicle is longer than the “T-line” (at the end of the white stripe on passenger side is a line going into the parking space) it will be ticketed.

NEW BUSINESS CONTINUED

i. Consideration of request of taking ownership of the observatory adding it to our Property and Casualty insurance.

MOU to be established between the Town of Westcliffe and Dark Sky’s regarding the possible removal of the equipment only at the Town’s request

Town authorizes the insurance for the Observatory not to exceed 1,000.00
Mayor Patterson suggested that Jim Bradburn and Jay Printz meet and discuss further the request of Dark Sky’s than return to the BOT’s meeting March 1, 2016 to discuss the findings. Also Kathy will call CIRSA to get a quote for the Property and Casualty insurance for the Observatory. There is a Security System on the Observatory but the board would like it updated.

ACTION: **Mr. Cince** moved and **Mr. Nordyke** seconded to purpose a 5,000.00 deductible. All opposed. Motion failed

ACTION: **Mr. Cince** moved and **Mr. Nordyke** seconded to purpose a 1,000.00 and Dark Sky’s covers deductible. All opposed. Motion failed

ACTION: **Mr. Wenke** moved and **Mr. Cince** seconded regarding adding the observatory to our Property and Causality Insurance. Motion carried

ADDITIONS TO AGENDA

There were no additions to the agenda.

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk Reis

1. Court Room

Board of Commissioners approved the use of the county court room to Town Hall on the third Tuesday of each month at 10:00AM with the understanding that the town attorney would draft an agreement working with the county attorney.

STAFF & COMMITTEE REPORTS CONTINUED

2. Welcome sign

It was reported that she is working with First State Bank of Colorado to get approval for either donating or doing a hundred year lease for the land needed to place the welcome sign for Town of Westcliffe.

3. Gravel Pit

The Board was made aware of the Division of Reclamation, Mining and Safety requirements to inform municipalities within two miles of the Lucky VI Quarry gravel pit going on in the town of Sliver Cliff.

4. Laptops

Laptops were given to the board members to use for town business only. Electronic packets for the board meetings will be sent via email to board members.

b. Report from Streets & Parks, Mr. Keffer

1. Flash Cameras

Jerry and Dalton are tweaking the flash cameras so they will not be going off at all hours. There was some property damage (graffiti) on some tables at the Pavilion. The person was caught and is being charged.

c. Report from Planning & Zoning, Mr. Clark

1. Mike Carter spoke in Mr. Clark's absents.

Alan had a meeting with CDOT and North Star to make sure that everyone was on the same page so as to avoid delays later on.

d. Report from Town Attorney, Mr. Printz

None

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ADJOURN

Ms. Gluschke moved and **Mr. Cline** seconded to adjourn. Motion carried.

Recorded by:
Wanda Jennings
Deputy Clerk