

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MAY 3, 2016
REGULAR MEETING**

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CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 PM

ROLL CALL

PRESENT: Mayor Patterson, Ms. Gluschke, Mr. Thornburg, Mr. Nordyke, Mr. Bistodeau

ABSENT: Mr. Wenke, Mr. Cline

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Fred Hernandez-Sentinel, Steve Sell-120 Mission Cir, Marilyn Stodola 350 Panorama, Erin Novosil 502 Main Street, David Schnieder Round Mtn. Water, Sam Deatherage 602 Main Street, Trish Deatherage 602 Main Street, Jay Printz, Mike Carter, Alan Clark, Jerry Keffer, Chester Schoen, Kathy Reis, and Wanda Jennings

APPROVAL OF MINUTES

Ms. Gluschke moved and **Mr. Nordyke** seconded to approve the minutes of the April 11, 2016 regular meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN APRIL 2016

GENERAL FUND CHECKING:	\$	68,975.50
CDOT/TAP CHECKING:	\$	10,668.00
CONSERVATION TRUST FUND:	\$	4.90
MUNICIPAL COURT CHECKING:	\$	0.00

EXPENDITURES FOR APRIL 2016:

GENERAL FUND CHECKING:	\$	22,355.25
CDOT/TAP CHECKING:	\$	10,690.00
TOTAL GENERAL FUND	\$	33,045.25

CONSERVATION TRUST FUND

BALANCE IN ALL ACCOUNTS

GENERAL FUND CHECKING:	\$	141,993.62
CDOT/TAP CHECKING:	\$	12,988.80
SUMMIT ACCOUNT:	\$	363,561.17
MUNICIPAL COURT CHECKING:	\$	4,647.66
CONSERVATION TRUST FUND:	\$	11,564.60
TOTAL C.D's PLUS INTEREST:	\$	678,899.15

Ms. Gluschke moved and **Mr. Nordyke** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Ms. Gluschke moved and **Mr. Bistodeau** seconded to allow and pay all bills. Motion carried.

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OLD BUSINESS

No old business.

NEW BUSINESS

a. Presentation of request to approval of the 2015 audit-Paul Holscher

ACTION: Ms. Gluschke moved and Mr. Nordyke seconded the motion to approve 2015 audit-Paul Holscher. Motion carried.

b. Consideration of request to approve closing Adams Blvd, designate handicapped parking along the west end of Main Street and the Bluff/Summit Park Facility application-High Mountain Hay Fever Festival Association.

ACTION: Mr. Bistodeau moved and Mr. Nordyke seconded the motion to approve the closing of Adams Blvd., designate handicapped parking along the west end of Main Street and the Bluff/Summit Park Facility application-High Mountain Hay Fever Festival Association. Motion carried.

c. Consideration of request to approve a Street Closure of Memorial Day weekend on 5th Street.

ACTION: Ms. Gluschke moved and Mr. Thornburg seconded the motion to approve the Street Closure of Memorial Day weekend on 5th Street. Motion carried

d. Consideration of request to approve a variance to allow retail sales outside of an enclosed structure at 602 Main Street.

ACTION: Ms. Gluschke moved and Mr. Thornburg seconded the motion to approve a variance to allow retail sales outside of an enclosed structure at 602 Main Street. Motion carried.

e. Consideration of request to approve Ord. 5-2016 amending Title 8, Chapter 1, Section 8-A-1-4 PENALTY.

ACTION: Mr. Bistodeau moved and Ms. Gluschke seconded the motion to approve Ord. 5-2016 amending Title 8, Chapter 1, Section 8A-1-4 Penalty. Motion carried.

NEW BUSINESS CONTINUED

- f. **Consideration of request to approve Ord. 6-2016 amending Title 8, Chapter 2, Section 8A-2-2 Violations; Penalty.**

ACTION: Ms. Gluschke moved and Mr. Thornburg seconded the motion to approve Ord. 6-2016 amending Title 8, Chapter 2, Section 8A-2-2 Violations; Penalty. Motion carried.

- g. **Consideration of request to approve Ord. 7-2016 amending Title 3, Chapter 2 Uniform Building Code.**

ACTION: Ms. Gluschke moved and Mr. Thornburg seconded the motion to approve Ord. 7-2016 amending Title 8, Chapter 2 Uniform Building Code. Motion carried.

- h. **Consideration of request to approve Ord. 8-2016 amending Title 9, Chapter 1 Westcliffe Parking Infraction Code.**

ACTION: Mr. Bistodeau moved and Ms. Gluschke seconded the motion to approve Ord. 7-2016 amending Title 9, Chapter 1 Westcliffe Parking Infraction Code. Motion carried.

- i. **Consideration of request to approve Resolution #2-2016 amending the Town Policies Handbook.**

ACTION: Ms. Gluschke moved and Mr. Thornburg seconded the motion to approve Chapter 1 Westcliffe Parking Infraction Code. Motion carried.

- j. **Consideration of renewing three Certificates of Deposit with First Bank of Colorado.**

ACTION: Mr. Nordyke moved and Ms. Gluschke seconded the motion to approve Renewing three Certificates of Deposit with First Bank of Colorado. Motion carried

STAFF & COMMITTEE REPORTS

- a. **Report from Town Clerk – Kathy Reis**

DOLA Grant – the \$200,000.00 grant application has been submitted. Alan and I met with Christy Culp to review the application along with a tour. The grants will be reviewed May 17th and 18th, final decision June 1.

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STAFF & COMMITTEE REPORTS CONTINUED

Liquor permits – Special Event Permits approved administratively are Brew with a View-CART, Custer 2020 – May 14th – 3:00-11:00 at the Saddle Club, Wet Mtn. Valley Saddle Club – 3/11, 7/15, 7/16, 7/17, 6/4 will be approved in mid-May.

High Mtn. Hay Fever Assoc. July 7th – 10th – will be approved after we receive the certificate of insurance in mid-May.

Furnace – The ignitor on the furnace went out again costing \$356.00 to get it repaired. In Nov. 2015 - \$232.00 to replace the filters and check furnace, Dec of last year, It cost \$909.00 to replace the ignitor and ignition module. A total of \$1,497 has been put into the furnace since Nov. 2015.

We are getting a bid from Olson Plumbing to install new high efficiency furnace in the front closet, we will lose all our storage space, which we are very close to running out of room.

DOLA does have grants available for purchasing or constructing a new building with a 50% match.

Custer County School has researched utilizing the building on Jerry Court for housing for school teachers. I talked with Mark Paylor to see if they would consider leasing the top floor to the Town. This is a long shot, since they are well into the process. We most likely couldn't afford the lease.

Replacing the furnace is a short term solution.

b. Report from Building and Zoning – Mike Carter

Building and Zoning, Mike Carter talked about the revenues, this year will triple from last year. He has requested to work more hours to keep up with the work load. Board agreed. Need to amend the Marijuana Ordinance-some residents saw 2 men handing out Marijuana cigarettes to people walking by.

Sign Ordinance-for businesses windows.

Golden Corners- it was condemned about 15 years ago and was suppose too be rebuilt as a Motel not apartments. There are complaints that people are staying there longer than necessary and a lot of noise is heard.

Special Meeting is set for Friday, May 13th, 2016 at 10:00AM to go over the Marijuana and the Sign Ordinances.

c. Report from Project Manager – Alan Clark

Alan updated his report on the TAP Project. Before the project begins it has to go through approval, bidding phase. Alan, Kathy and CDOT will meet on May 18th, 2016 to discuss concerns and scheduling. If all goes well Project should start August 1st, 2016 and last approximately 75-90 days.

David from Round Mountain Water spoke to let us know that if it is necessary to replace the water main, it is possible that there will be one way traffic with no parking **or** shut down that area around where they will be working for a short period of time. The water would have to be shut off if they have to repair the water main.

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STAFF & COMMITTEE REPORTS CONTINUED

RMW is looking into some equipment that will provide them with a smaller (opening) area to work in, but still maintain the flow of traffic and still be able to do the job efficiently. This project should start in mid-May. RMW will continue communication with CDOT.

d. Report from Streets & Parks – Jerry Keffer

The shop on 7th Street is in need of repair. The snow storm did some damage to the shop building exposing electrical wires not to mention leaking in areas. Kathy will check with CIRSA about deduction and Jerry will find out cost of repairs for the shop. No one was hurt.

The Season work will start May 10th. They for see it being a very busy season.

e. Report from Town Attorney – Jay Printz

None

Ms. Gluschke moved and **Mr. Nordyke** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk