

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, FEBRUARY 6th, 2018
REGULAR MEETING**

-Page 1 -

CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Patterson, Mr. Nordyke, Ms. Cole, and Mr. Bistodeau. Mr. Wenke arrived late.

ABSENT: Ms. Gluschke, Mr. Thornburg

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Chief Tonsing-510 State Road, Joan & Barron Broadston-5 E. Calcite, Westcliffe, Kit Shy-65 E. Calcite, Westcliffe, Justin Hutton-756 CR 325, Westcliffe, Jerry Seifered-3905 CR 137, Westcliffe, Esme & Tony Delang-306 3rd Street Silver Cliff, Leslie Parkes-105 Yucca Lane Westcliffe, Shannon Byerly, Gary Frickell-8 Bassick Lane Westcliffe, Wayne Ewing-Tribune, Shirley Criteser-3262 CR 265, Jay Printz, Mike Carter, Kathy Reis and Wanda Jennings.

APPROVAL OF MINUTES

Mr. Bistodeau moved and **Mr. Nordyke** seconded to approve the minutes of the January 9, 2018 regular meeting after corrections. **Mr. Nordyke** moved and **Mr. Bistodeau** seconded to approve the October 16, 2015 Special Meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN JANUARY 2018:

GENERAL FUND CHECKING:	\$	41,765.08
CONSERVATION TRUST FUND:	\$	9.53
MUNICIPAL COURT CHECKING:	\$	0.00

EXPENDITURES FOR JANUARY 2018:

GENERAL FUND CHECKING:	\$	33,858.84
TOTAL GENERAL FUNDS	\$	33,858.84

BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$	97,513.99
CDOT/TAP CHECKING:	\$	104.69
CAPITAL FUND/SUMMIT ACCOUNT:	\$	158,635.39
MUNICIPAL COURT CHECKING:	\$	3,828.00
CONSERVATION TRUST FUND:	\$	22,460.27
TOTAL C.D's PLUS INTEREST:	\$	388,744.10

Mr. Wenke moved and **Mr. Bistodeau** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Mr. Wenke moved and **Mr. Bistodeau** seconded to allow and pay all bills. Motion carried.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, FEBRUARY 6th, 2018
REGULAR MEETING**

-Page 2 -

OLD BUSINESS

- a. Review the proposed Inter-Governmental Agreement between the Town of Westcliffe and the Wet Mountain Fire Protection District-Dave Tonsing.**

Chief Tonsing presented to the board the IGA draft regarding the business inspections on a rotating cycle to make sure they are compliant with the 2006 International Fire Code.

Mayor Patterson was concerned that the Government has their hands in too many areas and the merchants won't go for it. The inspections should have been in effect long ago.

Mr. Wenke said if there was a fire in one building than the whole town could burn down with the close proximity of the buildings.

Chief Tonsing said he believes that the businesses are mandated by their commercial insurance to be checked and updated on a yearly basis. He will make the necessary changes on the agreement and bring it back to the board. I would like to have a point person that I could work with.

It was decided that Mike Carter would be Chief Tonsing's point person. Chief Tonsing and Mike will get together and put more word language in the agreement.

NEW BUSINESS

- a. First Quarter Sheriff's report.**

Sheriff Byerly gave his first quarter report to the board. He is still waiting for CDOT to place a crosswalk in front of the school, at his request from a prior meeting with CDOT.

The new Deputy, Nate Cory, will go and educate people about parking downtown on Main Street.

- b. Draw by lot determining the candidate's position on the April 3, 2018 ballot.**

Sheriff Byerly drew lots for Mayor: Four (4) Year Term

- 1) Paul Wenke**
- 2) John G. Johnston**

For Trustee: Four (4) Year Term:

- 1) Leslie C. Parkes**
- 2) Arthur L. Nordyke**
- 3) Gary W. Frickell**

Two (2) Year Term: No Draw

- 1) Elizabeth D. (Bess) Cole**

Candidates that were in the audience were: Paul Wenke, Leslie C. Parkes, Arthur L. Nordyke, Gary W. Frickell, and Elizabeth D. (Bess) Cole.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, FEBRUARY 6th, 2018
REGULAR MEETING**

-Page 3 –

NEW BUSINESS CONTINUED

c. Schedule a workshop or form a committee to review Town Handbook.

There will be a workshop for the town handbook in April 2018 with the committee consisting of: Mr. Wenke, Mr. Bistodeau, and Ms. Cole.

d. Consideration of accepting Rod Thornburg's resignation from Planning Commission.

ACTION: Mr. Wenke moved and Mr. Bistodeau seconded accepting Rod Thornburg's resignation from Planning Commission. Motion carried.

e. Consideration of appointing a trustee to the vacant Planning Commission seat.

Mr. Bistodeau will continue as Alternate for the vacant Planning Commission seat.

f. Consideration of request to approve the Capital Improvements Plan recommended by the Planning Commission.

ACTION: Mr. Wenke moved and Mr. Bistodeau seconded to approve the Capital Improvements Plan recommended by the Planning Commission. Motion carried.

g. Consideration of adopting an equipment fee schedule for in-kind work to be done by the Town for grant purposes.

ACTION: Mr. Bistodeau moved and Mr. Nordyke seconded for adopting an equipment fee schedule for in-kind work to be done by the Town for grant purposes. Motion carried.

h. Discuss and consideration of the road closure at C.R. 233 in Shadow Ridge.

There was some discrepancy on the County Road number that Connects with Mineral Road in Shadow Ridge Subdivision. On the town maps it shows the number CR 233 which was stamped and recorded by Shy Surveyor's. CR 233 is really CR 243.

The issues were, should we keep CR 243 open or close it as planned. Mr. Broadston, a resident in Shadow Ridge felt that it should remain open. He said that Bumble Storage finished land clearing but only had 2 containers there. Has no fence around it and Bumble Storage isn't following the rules. As of right now there is no problem with increase traffic through Shadow Ridge. Mr. Broadston stated that Kit Shy and he were in agreement that it should remain opened until they see traffic increase, and then the town can close the road.

Kit Shy believed that CR 243 and Mineral Road should remain open. He was opposed to closing it. He said he believed it was a safety, utilities, and future growth issue.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, FEBRUARY 6th, 2018
REGULAR MEETING**

-Page 4 –

NEW BUSINESS CONTINUED

Jerry Siefert said there was supposed to be an entrance/exit in Shadow Ridge Subdivision at the time of its development for Fire Department, EMT use. There should be another way out in case of a fire.

The Board requested the staff to do some research on this matter.

ACTION: **Mr. Wenke** moved and **Mr. Bistodeau** seconded to keep CR 243/Mineral Road opened until further notice from the residents of Shadow Ridge Subdivision. Motion carried.

- i. Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and /or instructing negotiators under C.R.S. Section 24-6-402(e) and For the purpose of receiving legal advice under C.R.S. Section 24-6-402(4)(b).**

Mayor Patterson canceled the Executive Session stating it wasn't necessary.

STAFF & COMMITTEE REPORTS

- a. Report from Town Clerk – Kathy Reis**
No report
- b. Report from Building and Zoning – Mike Carter**
No report

Mr. Wenke moved and **Mr. Bistodeau** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk