

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MARCH 6th, 2018
REGULAR MEETING**

-Page 1 -

CALL TO ORDER

Mayor Patterson called the meeting to order at 5:30 PM.

ROLL CALL

The following members were present: Mayor Patterson, Ms. Gluschke, Mr. Nordyke, Ms. Cole, and Mr. Bistodeau

ABSENT: Mr. Thornburg and Mr. Wenke

PLEDGE OF ALLEGIANCE

Mayor Patterson led the Pledge of Allegiance

OTHERS PRESENT

Barbara Nordyke-Hwy 96 Westcliffe, Tony DeLange-306 3rd Street Westcliffe, Tracy Ballard-Tribune, Jay Printz, Mike Carter, Kathy Reis and Wanda Jennings

APPROVAL OF MINUTES

Mr. Bistodeau moved and **Mr. Nordyke** seconded to approve the minutes of the February 6th, 2018 regular meeting. Motion carried.

TREASURER'S REPORT

REVENUE RECEIVED IN FEBRUARY 2018:

GENERAL FUND CHECKING:	\$	40,120.83
CONSERVATION TRUST FUND:	\$	9.54
MUNICIPAL COURT CHECKING:	\$	0.00
CDOT/TAP CHECKING:	\$	100,502.00

EXPENDITURES FOR FEBRUARY 2018:

GENERAL FUND CHECKING	\$	38,685.06
TOTAL	\$	38,685.06

BALANCE IN ALL ACCOUNTS:

GENERAL FUND CHECKING:	\$	104,368.31
CDOT/TAP CHECKING	\$	108.69
CAPITAL ACCOUNT	\$	259,213.02
MUNICIPAL COURT CHECKING:	\$	3,828.00
CONSERVATION TRUST FUND:	\$	22,469.81
TOTAL C.D's PLUS INTEREST:	\$	389,306.72

Ms. Gluschke moved and **Mr. Bistodeau** seconded to approve the Treasurer's Report. Motion carried.

APPROVAL OF BILLS

Ms. Gluschke moved and **Ms. Cole** seconded to allow and pay all bills. Motion carried.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MARCH 6th, 2018
REGULAR MEETING**

-Page 2 -

OLD BUSINESS

- a. Review the proposed Inter-Governmental Agreement between the Town of Westcliffe and the Wet Mountain Fire Protection District.**

Kit Shy is now Chief of the Wet Mountain Fire Protect District. Chief Shy will present the new IGA next month at the board of trustees meeting. Tabled until April 4th meeting.

NEW BUSINESS

- a. Consideration of request to approve Ord. 1-2018 amending Title 9 Motor Vehicles and Traffic, Chapter 1 Westcliffe Infraction Code.**

Ord. 1 – amending “9-1-1(a). AUTHORITY: The Town shall have the authority to establish rules, policy, requirements, and penalties regarding parking of motor vehicles on real property owned or controlled by the Town.” and adding “9-1-7 N. PARKING IN TOWN DESIGNATED AREA: No person shall park a motor vehicle in a Town designated parking area which does not comply with posted rules, regulations and restrictions which may be amended from time-to-time by the Town Board of Trustees.”

ACTION: Ms. Gluschke moved and Mr. Bistodeau seconded to approve Ord. 1-2018 amending Title 9 Motor Vehicles and Traffic, Chapter 1 Westcliffe Infraction Code. Motion carried.

- b. Consideration of request to approve Ord.2-2018 amending Ord. 3-2007 and 13-2006 to replat the boundaries of the Town by updating the Town Zoning Map for the property known as 1001 Main.**

ACTION: Ms. Gluschke moved and Mr. Bistodeau seconded to approve Ord.2-2018 amending Ord. 3-2007 and 13-2006 to replat the boundaries of the Town by updating the Town Zoning Map for the property known as 1001 Main. Motion carried.

- c. Consideration of request to approve Ord. 3-2018 amending Ord. 3-2007 and 13-2006 to replat the boundaries of the Town by updating the Town Zoning Map for the property owned by Stephen King (TR INSW4 SEC 17-22-72 DESC IN BK 184 PG 945-946).**

ACTION: Mr. Bistodeau moved and Mr. Nordyke seconded to approve Ord. 3-2018 amending Ord. 3-2007 and 13-2006 to replat the boundaries of the Town by updating the Town Zoning Map for the property owned by Stephen King (TR INSW4 SEC 17-22-72 DESC IN BK 184 PG 945-946). Motion carried. Ms. Gluschke-Nay

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MARCH 6th, 2018
REGULAR MEETING**

-Page 3 –

NEW BUSINESS CONTINUED

d. Consideration of request to approve Ord. 4-2018 amending Title 10, Chapter 4-Signs. Section 1, adding a new section relating to businesses in the Highway Commercial zone.

Ord 4 – amends “10-4-1 with a new subsection P. - Signage in the Town’s Highway Commercial Zone (zone HC) shall:

1. have a maximum size of sixty-four (64) square feet provided the sign is at least forty feet (40’) from the edge of the highway, or,
2. have a maximum size of ninety-six (96) square feet provided the sign is at least one hundred feet (100’) from the edge of the highway, or
3. have a maximum size of one and one-half (1.5) square feet per linear foot of the face of a building if such sign is affixed flatly against the face of a building that is at least one hundred (100’) feet from the edge of the highway.”

This is for businesses that are in Highway Commercial zone to allow them to put up larger signs, so it can be seen from the road.

ACTION: **Mr. Bistodeau** moved and **Mr. Nordyke** seconded to approve Ord. 4-2018 amending Title 10, Chapter 4-Signs. Section 1, adding a new section relating to businesses in the Highway Commercial zone. Motion carried.
Ms. Gluschke-Nay

e. Review Bluff Lease.

The Bluff Committee will be meeting on Friday, March 9th, 2018 to discuss a variety of things including, modifying the event prices, water usages on the Bluff.

Also, it was discussed that the Bluff Committee will apply for a grant to have the children’s storybook walk professional updated on the bluff.

f. Reschedule April meeting.

The April meeting will be rescheduled from April 3rd to April 4th.

g. Executive Session for the purpose of receiving legal advice under C.R.S. Section 24-6-402(4) (b)

ACTION: **Mr. Nordyke** moved and **Ms. Gluschke** seconded to adjourn regular session and move into executive session allowed by CRS 24-6-402(4)(b), for purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations. Motion carried.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MARCH 6th, 2018
REGULAR MEETING**

-Page 4 –

Mayor Patterson stated a motion has been made to adjourn into Executive Session by C.R.S. Section 24-6-402(4) (b) for purpose of receiving legal advice under C.R.S. Section 24-6-402(4) (b)

EXECUTIVE SESSION

At 6:18P.M., the Regular Meeting was recessed. The Executive Session was convened at 6:23P.M.

For the record, Mayor Patterson asked that if any person participating in the executive session who believed that any substantial discussion of any matters not included in the motion to go into Executive session occurred during the executive session in violation of the Open Meetings Law, to state his or her concerns for the record.

Mr. Nordyke left the meeting early.

No decisions were made during the Executive Session.

REGULAR MEETING

At 6:44 P.M., Mayor Patterson reconvened the regular meeting and announced that the executive session had been concluded. She stated that in addition to herself, the participants in the Executive Session were Ms. Cole, Mr. Bistodeau, Ms. Gluschke, Mr. Nordyke, Mike Carter, Jay Printz, Kathy Reis, and Wanda Jennings.

STAFF & COMMITTEE REPORTS

a. Report from Town Clerk – Kathy Reis

Clerk Reis let the board know, the Summit Meeting is March 16th at 5:00PM at 2nd Street Kitchen. In attendance will be, the Chamber of Commerce, Custer County Economic Development Corp., Custer County Tourism Board and C.A.R.T. Mr. Bistodeau and Ms. Cole will attend; Mayor Patterson will be a little late due to conflicting schedule.

Clerk Reis asked the board if they still wanted new Art Gallery Permit's to be brought before the board for approval. The board responded with a yes.

There was a request to split the cost of sending the Municipal Court Judge to Spring Conference. The cost would be approximately \$412.26 plus tax, split with Silver Cliff. The board decided that it wasn't necessary to send him to the spring conference.

The DOLA grant was approved for curb, gutter, and sidewalks on 2nd and Main Street. The time line for the grant is about 4 weeks. Mr. Nordyke, Ms. Cole and Ms. Gluschke will be involved concerning the DOLA grant.

b. Report from Building and Zoning – Mike Carter

Mr. Carter reported to the board of trustees regarding the insurance on the heavy equipment such as backhoe, grader, and snowplow. Mr. Printz spoke about gross neglect vs. neglect concerning the insurance.

**BOARD OF TRUSTEES
TOWN OF WESTCLIFFE
TUESDAY, MARCH 6th, 2018
REGULAR MEETING**

-Page 5 –

REGULAR MEETING CONTIUNED

Mr. Carter updated the board on the garden club planting trees on both sides of Main Street by the depot down to the bluff. The problem is the trees need watering every day; that would require big water tanks sitting out by the road not to mention the expense. The garden club was concern that the tanks could get vandalized, and would not add to the beauty of the town. The Garden Club will come up with a plan and present it to the board.

The caboose will be moved on Wednesday, March 7th. It hasn't been decided what will go on that lot. Mr. Clerk Reis suggested boulders and benches so people could sit. It would be less up keep. Mr. Bistodeau said his students at the school would like to help with whatever is to go in the empty lot. The fence that separates the lot from the neighbors (Cathy Snow) will come down and be replaced with a fence similar to what Ms. Snow has.

Ms. Gluschke moved and **Ms. Cole** seconded to adjourn. Motion carried.

ADJOURN

Recorded by:
Wanda Jennings
Deputy Clerk